

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION
GENERAL SESSION MEETING MINUTES
AUGUST 10, 2016
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BOARD MEMBERS PRESENT: Paula Hook – President
Dennis Gierman – Vice President
Margit Lippel – Secretary
Judith Straub – Member at Large

BOARD MEMBERS ABSENT: Chris Osuna – Treasurer

MANAGEMENT REPRESENTATIVE: Clint Taylor, CMCA®, AMS®
Keystone Pacific Property Management, Inc.

ITEMS DISCUSSED IN EXECUTIVE SESSION – AUGUST 10, 2016

- The July 26, 2016 Executive Session minutes were approved.

GENERAL SESSION

CALL TO ORDER - The meeting was called to order by the Board President at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

- I. HOMEOWNER FORUM** – Nine (9) homeowners were present for open forum.
- II. CONSENT CALENDAR**
A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. (4/0)
- A. General Session Meeting Minutes**– **RESOLVED**, to ratify the action taken and approve the minutes from the July 26, 2016 General Session Board Meeting.
 - B. Financial Statement** – **RESOLVED**, to ratify the action taken and accept the June 30, 2016 financial statement as submitted.
 - C. Next Meeting Date** – **RESOLVED**, to ratify the action taken and accept the next meeting date as September 14, 2016 at 7:30 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA 92883.
- III. UNFINISHED/NEW BUSINESS**
- A. Rules and Regulations Discussion** – The Board discussed amending the Associations Rules and Regulations. Management will provide a copy of draft revisions at the September 14, 2016 General Session Board Meeting.
 - B. Concrete Repair Proposals** – A motion was made, seconded and carried to approve the proposal submitted by PCW Contracting to repair/replace the damaged concrete throughout the community for a total cost of \$4,995.00. (4/0)
 - C. Next Meeting Agenda Items** – The Board discussed items to be placed on the agenda for the September 14, 2016 Board of Directors meeting. No further action was taken.

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IV. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:26 P.M.

ACCEPTED: P. Hook DATE: 9/14/16